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Approved For Release 2001/03/04 : CIA-RDP80-01826R000700130008-7

Staff Study Incentive and Honor Awards dated 7 March 1956

Presented 20th Meeting CIA Career Council 15 March 1956

Revised recommendations
incl. in Staff
Study 21 Mar. 56
* approved by
DCI 31 Mar. 56.

6. RECOMMENDATIONS: (Kinsman)

It is recommended:

- a. That, in accordance with Public Law No. 763, the Agency create an Incentive Awards Program under the general jurisdiction of the Deputy Director (Support) composed of
 - (1) An honor awards element under the supervision of the Director of Personnel dealing with meritorious performance and valor; and
 - (2) A suggestion awards element under the supervision of the Chief, Management Staff dealing with improvement suggestions, ie., efficiency, morale, safety, security, etc.
- b. That Regulations [REDACTED] be combined into one regulation embodying the above concept.
- c. That there be created a fifth award, for meritorious performance, to consist of a Certificate of Merit accompanied by a flat unvarying emolument of \$100.00.
- d. That the administration of the two elements of the Program be continued as at present by an Honor Awards Board and a Suggestion Awards Committee.
- e. That the Honor Awards Board be informally directed that no cash award shall be made to any employee in grades GS-11 and above for sustained superior meritorious performance or for a single meritorious act or service and that the Certificate of Merit be awarded only to employees in grades GS-10 and below.
- f. That the Suggestion Awards Committee be informally directed that no cash awards shall be given for improvement suggestions to employees in grades GS-15 and above, except upon approval by the DCI on a most exceptional basis.
- g. That no member of the Suggestion Awards Staff, the Records Management Staff, or the Organization and Methods Staff shall be eligible for an award for an improvement suggestion.

Task Force for Incentive Awards: 25X1A9a

Signed: [REDACTED], Chairman

Incentive Awards Committee 25X1A9a

Signed: [REDACTED], Chairman

Honor Awards Board 25X1A9a

Signed: [REDACTED], Deputy Director

Planning and Development

DOCUMENT NO. _____

NO CHANGE IN CLASS.

DECLASSIFIED

CLASS. CHANGED TO: TS S 0

NEXT REVIEW DATE: 20/11

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DATE: 24/06/81 REVIEWER: 018995

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SUBJECT: Incentive and Honor Awards

CONCURRENCES:

The CIA Career Council has reviewed this Staff Study and concurs in the recommendations.

Signed: Lyman B. Kirkpatrick
Acting Chairman, CIA Career Council March 22 1956

The recom . 6 are approved:

Signed: Charles P. Cabell
Acting Director of Central Intelligence March 31 1956

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